

**APPLICATION FORM**

**THE SHRINE OF OUR LADY**

**MOUNT GRACE**

**(For all Events)**

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| **ORGANISATION: ……………………………………………….**  **Address: ……………………………………………….**  **……………………………………………….**  **……………………………………………….**  **Contact Person: ……………………………………………….**  **Tel No: ……………………………………………….**  **Email: ……………………………………………….**  **Number in Party:** | **DATE OF EVENT: Tick Appropriate box**  **YES NO**  **Requirements: Chapel: 🗆 🗆**  **Barn: 🗆 🗆**  **Piety: 🗆 🗆**  **Beverages:** **🗆 🗆**  ***(Donation required)***  **Arrival Time:**  **Departure:** |
| **Brief description of the event:** | **Will there be Mass: 🗆 🗆**  **Will there be a Service: 🗆 🗆**  **Adoration of the Blessed Sacrament 🗆 🗆**  **Stations of the Cross: 🗆 🗆** |
| **Wedding Fees: (*to be paid one month in advance*)**  **Church Fee: £400.00**  **Registrar Fee: £47.00**  **Musician Fee: £60.00**  **Flowers: TBA**  **Stole Fee for visiting Celebrant to be paid directly to the priest concerned (£90.00)** | **Is a Shrine Priest required: 🗆 🗆**  **If not, name of Priest: ……………………………………………………**  **From which Diocese: …………………………………………………...**  **Is a Registrar required: 🗆 🗆** |
| **Please Note:**   1. *DONATIONS: All groups are expected to make a donation of between £50 - £100 towards the upkeep of the Shrine* 2. *RECORDED MUSIC: The Shrine does not have a license for recorded music so is unable to play recorded music via CD etc.* 3. *SAFEGUARDING: Any school group visiting must conform to the Diocese of Middlesbrough Safeguarding requirements* 4. *CAR PARKING: There is limited parking available so if possible, please walk up to the Shrine* | |
| **For Official Use**  **Welcomer notified:**  **Sacristan notified:**  **Shrine Priest notified:**  **Registrar notified:** | ***To confirm your booking, return this form to:***  **Sarah Homes Diocese of Middlesbrough**  **50A The Avenue, Middlesbrough TS5 6QT**  **Email: bishopsecretary@dioceseofmiddlesbrough.co.uk**  **Tel No: 01642 850505 ext 258** |

**It is the responsibility of the user to provide their own Risk Assessment (forms can be provided)**