

**APPLICATION FORM**

**THE SHRINE OF OUR LADY**

**MOUNT GRACE**

**(For all Events)**

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| **ORGANISATION: ……………………………………………….****Address: ……………………………………………….** **……………………………………………….** **……………………………………………….****Contact Person: ……………………………………………….****Tel No: ……………………………………………….****Email: ……………………………………………….****Number in Party:** | **DATE OF EVENT: Tick Appropriate box** **YES NO****Requirements: Chapel: 🗆 🗆** **Barn: 🗆 🗆** **Piety: 🗆 🗆** **Beverages:** **🗆 🗆** ***(Donation required)*****Arrival Time:****Departure:** |
| **Brief description of the event:** | **Will there be Mass: 🗆 🗆****Will there be a Service: 🗆 🗆****Adoration of the Blessed Sacrament 🗆 🗆****Stations of the Cross: 🗆 🗆**  |
| **Wedding Fees: (*to be paid one month in advance*)****Church Fee: £400.00****Registrar Fee: £47.00****Musician Fee: £60.00****Flowers: TBA****Stole Fee for visiting Celebrant to be paid directly to the priest concerned (£90.00)** | **Is a Shrine Priest required: 🗆 🗆****If not, name of Priest: ……………………………………………………****From which Diocese: …………………………………………………...****Is a Registrar required: 🗆 🗆** |
| **Please Note:**1. *DONATIONS: All groups are expected to make a donation of between £50 - £100 towards the upkeep of the Shrine*
2. *RECORDED MUSIC: The Shrine does not have a license for recorded music so is unable to play recorded music via CD etc.*
3. *SAFEGUARDING: Any school group visiting must conform to the Diocese of Middlesbrough Safeguarding requirements*
4. *CAR PARKING: There is limited parking available so if possible, please walk up to the Shrine*
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| **For Official Use** **Welcomer notified:****Sacristan notified:****Shrine Priest notified:****Registrar notified:** | ***To confirm your booking, return this form to:*****Sarah Homes Diocese of Middlesbrough****50A The Avenue, Middlesbrough TS5 6QT****Email: bishopsecretary@dioceseofmiddlesbrough.co.uk****Tel No: 01642 850505 ext 258** |

**It is the responsibility of the user to provide their own Risk Assessment (forms can be provided)**